

Public Modular Courses Schedule July to December 2010

Module Title	Duration	Time	Days	Aug-10	Days	Sep-10	Days	Oct-10	Days	Nov-10	Days	Dec-10
Essential Modules												
Interact with Customers (English & Chinese)	24 hrs (3 days)	9am-6pm Daily	Tue - Thur Wed - Fri	3-5 Aug 25-27 Aug	Wed - Fri Mon - Wed	1-3 Sep 20-22 Sep	Mon - Wed Tue - Thur	4-6 Oct 12-14 Oct	Mon - Wed Wed - Fri	1-3 Nov 24-26 Nov	Mon - Wed Tue - Thur	1-3 Dec 14-16 Dec
Sell Products & Services (English & Chinese)	24 hrs (3 days)	9am-6pm Daily	Tue - Thur Mon - Wed	3- 5 Aug 16-18 Aug	Mon - Wed Wed - Fri	6-8 Sep 22-24 Sep	Wed - Fri Tue - Thur	6-8 Oct 18-20 Oct	Mon - Wed Tue - Thur	9-11 Nov 24-26 Nov	Mon - Wed Tue - Thur	6-8 Dec 15-17 Dec 21-23 Dec
Handle Merchandise Display (English & Chinese)	20 hrs (2.5 days)	9am-6pm Daily	Mon - Wed Wed - Fri	2-4 Aug 25-27 Aug	Wed - Fri Tue - Thur	1-3 Sep 21-23 Sep	Wed - Fri Mon - Wed	13-15 Oct 25-27 Oct	Mon - Wed Tue - Thur	22-24 Nov 9-10 Nov	Mon - Wed Thur - Fri	13-15 Dec 2-3 Dec
Perform Point-of-Sales Operations (Chinese)	16 hrs (2 days)	9am-6pm Daily	Mon - Tue Thur - Fri	2-3 Aug 26-27 Aug	Mon - Tue Wed - Thur	13-14 Sep 21-22 Sep	Thur - Fri Tue - Wed	7-8 Oct 20-21 Oct	Tue - Wed Mon - Tue	9-10 Nov 22-23 Nov	Thur - Fri Mon - Tue	2-3 Dec 13-14 Dec
Perform Point-of-Sales Operations (English)	16 hrs (2 days)	9am-6pm Daily	Thur - Fri Mon -Tue	12-13 Aug 30-31 Aug	Thur - Fri Tue - Wed	16-17 Sep 28-29 Sep	Mon - Tue Tue - Wed	11-12 Oct 26-27 Oct	Thur - Fri Thur - Fri	11-12 Nov 25-26 Nov	Mon - Tue Mon - Tue	6-7 Dec 20-21 Dec
Maintain Professional Image (English & Chinese)	12 hrs (1.5 days)	9am-6pm Daily	Thur - Fri	19-20 Aug	Mon - Tue	20-21 Sep	Thur - Fri	21-22 Oct	Mon - Tue	29-30 Nov	Tue - Wed	21-22 Dec
Provide GEMS (English & Chinese)	16 hrs (2 days)	9am to 6pm	Thur - Fri	26-27 Aug	Thur - Fri	23-24 Sep	Thur - Fri	21-22 Oct	Thur - Fri	25-26 Nov	Thur - Fri	16-17 Dec
Fashion Modules												
Provide Advice for Fashion & Apparels (English only)	16 hrs (2 days)	9am-6pm Daily	Mon - Tue Thur - Fri	16-17 Aug 26-27 Aug	Wed - Thur	15-16 Sep 27-28 Sep	Thur - Fri Tue - Wed	7-8 Oct 19-20 Oct	Thur - Fri Mon - Tue	11-12 Nov 29-30 Nov	Tue - Wed Thur - Fri	7-8 Dec 16-17 Dec
Provide Advice on Footwear (English only)	16 hrs (2 days)	9am-6pm Daily	Tue - Wed Wed - Thur	17-18 Aug 25-26 Aug	Tue - Wed Thur - Fri	14-15 Sep 23-24 Sep	Mon - Tue Wed - Thur	6-7 Oct 22-23 Oct	Mon - Tue Wed - Thur	1-2 Nov 24-25 Nov	Tue - Wed Thur - Fri	7-8 Dec 16-17 Dec
Monitor Visual Merchandising Presentation (English only)	24 hrs (4 days)	2 days/week 9-4pm	Tue / Thur Mon / Wed	3-12 Aug 16-25 Aug	Mon / Wed Tue / Thur	6-15 Sep 21-30 Sep	Mon / Wed	18 - 27 Oct	Mon / Wed	22 Nov -1 Dec	Mon / Wed	6 - 15 Dec
Set Up a Retail Business (English only)	40 hrs (5 days)	2 days/week 9-6pm	Mon / Thur	16- 30 Aug	Tue / Fri	14-28 Sep	Mon / Thur	4-18 Oct	Tue / Fri	9 - 23 Nov	Mon / Thur	6 - 20 Dec
Buy Merchandise (English only)	30 hrs (5 days)	2 days/week 9-4pm	Tue / Thur	17-31 Aug	Mon / Wed	6-20 Sep	Tue / Thur	12 - 26 Oct	Mon / Wed	1 - 15 Nov	Tue / Thur	7 - 21 Dec
Part Time Night Course												
Provide Advice for Fashion & Apparels (English only)	16 hrs (5 days)	7-10pm	Tue / Thur	17-31 Aug	Tue / Thur	7-21 Sep	Mon / Wed	4-18 Oct	Tue / Thur	2-16 Nov	Mon / Wed	6-20 Dec
Provide Advice on Footwear (English only)	16 hrs (5 days)	7-10pm	Mon / Wed	23 Aug - 6 Sep	Tue / Thur	14-28 Sep	Mon / Wed	11-25 Oct	Tue / Thur	9-23 Nov	Mon / Wed	6-20 Dec
Monitor Visual Merchandising Presentation (English only)	24 hrs (8 days)	7-10pm	Wed / Fri	4-27 Aug	Mon / Wed	6 -29 Sep			Tue / Thur	2 - 25 Nov		
Set up a Retail Business (English only)	40 hrs (13 days)	7-10pm	Mon / Wed	16 Aug-27 Sep	Tues / Thurs	7 Sep-19 Oct	Mon / Wed	4 Oct-15 Nov	Tue / Thur	2 Nov-14 Dec	Mon / Wed	6 Dec-17 Jan'11
Buy Merchandise (English only)	30 hrs (10 days)	7-10pm			Tue / Thur	7 Sep-7 Oct			Mon / Wed	1 Nov-6 Dec		

Please Note:

(1) Registration	(2) Course Fees	(3) Confirmation
(a) Completed application form to be submitted via online no later than a week before commencement of module.	(a) Advance payment by NETS only at SIRS is recommended to ensure seating.	(a) Confirmation of enrolment to any module will be announced via email, SMS, or telephone call.
(b) Late submission of application form may be rejected and applicant will be scheduled for the next available course date.	(b) Course fee for Singapore Citizen/PR is \$16.05 (incl.GST) per module.	(4) Changes
(c) Applicants are to submit 2 photocopies of NRIC (both sides) on commencement day of module.	(c) Course fee for Non-Singapore Citizen/PR is \$367.01 (incl GST) per module.	(a) SIRS reserves the right to cancel any module schedules due to unforeseen circumstances. SIRS will make every effort to inform participants of any changes.
	(d) SIRS reserve the right to claw back full course fee of \$367.01, should the participant did not complete the full module.	(b) For more information, please email courses@sirs.edu.sg or call 6222-7477.
		(c) SIRS reserves the right to vary or change any information herein.